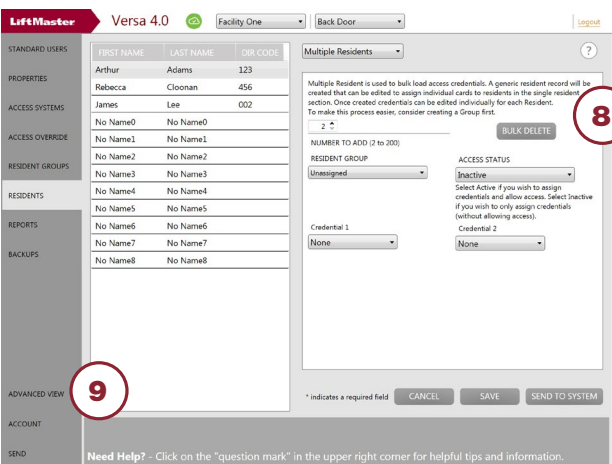
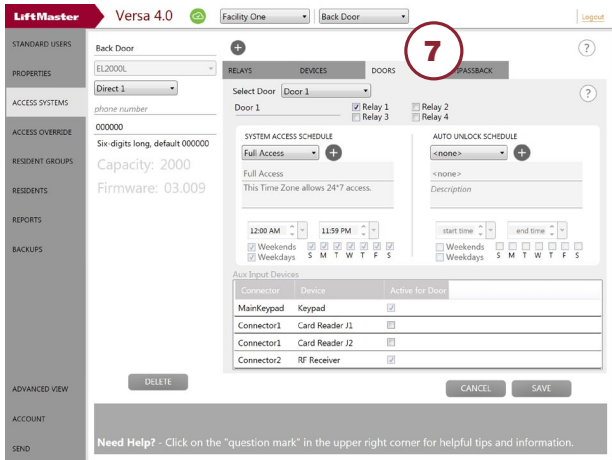
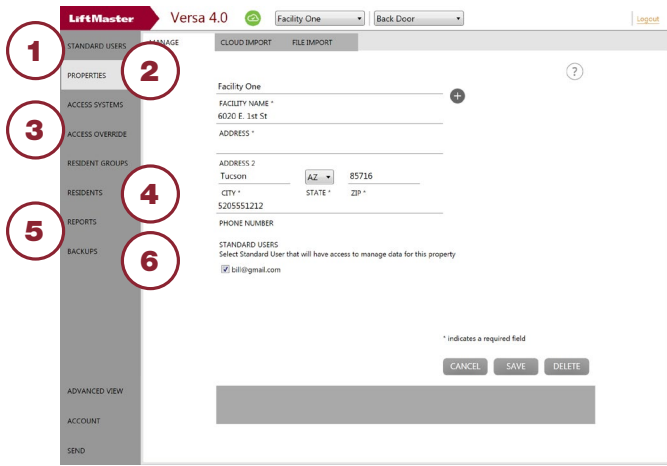


Reference Guide - Versa XS 4.0

EL25 and EL2000SS

IMPORTANT NOTE: If you are programming using the system's keypad, you **MUST** change the Database Options in the advanced view of Versa XS 4.0 to **Unit Takes Precedence**. If this option is not selected, Versa XS 4.0 will overwrite the data at the system the next time data is transferred between the system and Versa XS 4.0.



#	Question	Answer
	Where do I download the latest version of Versa XS 4.0?	Visit https://www.liftmaster.com/SoftwareDownload and click on the Versa XS 4.0 link. NOTE: When the software is downloaded and installed, you will have to select either Cloud or Stand Alone mode.
1	How do I import an existing database saved on my computer?	In the PROPERTIES window, enter the FACILITY NAME, ADDRESS, CITY, STATE, ZIP, and PHONE NUMBER. Click FILE IMPORT . --> Click IMPORT FILE . --> Locate the .mdb file on your computer and click OPEN . --> Once the database loads click IMPORT .
2	How do I create a property?	From the PROPERTIES window click on the + (plus). --> Enter the facility information. --> Click SAVE .
3	How do I latch a door?	Click ACCESS OVERRIDE . --> Locate the door you want to latch. --> Click LATCH DOOR . The Transfer Data window will open. --> Click SEND . The command will be transferred to the system. --> Click CANCEL to close the Transfer Data window.
4	How do I add a resident?	Click RESIDENTS . --> Click the + (plus). --> Enter the resident's information. --> Click SAVE . --> Click SEND TO SYSTEM to update the system's database.
5	How do I run a report?	Click REPORTS . --> Select the type of report from the drop down menu. --> Enter the search parameters (if applicable). --> Click VIEW REPORT (if applicable). --> For a physical copy of the report click PRINT . To open the report in another software click EXPORT .
6	How do I back up the databases?	Click BACKUPS . --> Click Create Backup .
7	How do I configure a door or gate?	Click ACCESS SYSTEMS . --> Click the DOORS tab. --> Select the door from the drop down menu that you want to edit. NOTE: If no door is selected, any edits will affect door 1. --> Edit the door or gate information. --> Click SAVE . --> Click SEND from the side menu.
8	How do I bulk delete credentials?	Click RESIDENTS . --> Click Multiple Residents from the drop down. --> Click BULK DELETE --> Click the type of credential you want to delete. --> Enter the first credential number in the series in the From: field. --> Enter the last credential number in the series in the To: field. --> Click DELETE . --> Click SAVE . --> Click SEND TO SYSTEM to update the system's database.
9	How do I access the advanced view?	Click ADVANCED VIEW .
	How do I bulk load credentials?	To bulk load credentials you must use the advanced view.

For videos and to learn more about Versa XS 4.0, scan the QR Code with your mobile device or visit:

http://www.liftmastertraining.com/user_catalog_class/show/47567.



LiftMaster

Reference Guide - Keypad-Programming

EL25 and EL2000SS

IMPORTANT NOTE: If you are programming using the system's keypad, you **MUST** change the Database Options in the advanced view of Versa XS 4.0 to **Unit Takes Precedence**. If this option is not selected, Versa XS 4.0 will overwrite the data at the system the next time data is transferred between the system and Versa XS 4.0.
NOTE: When programming from a EL2000SS keypad, use the LCD menus to navigate through the programming steps.

	Programming Number	Function	Description	Factory Default	Programming Steps
Programming	***	Enter Programming Mode	Enters the system into programming mode	----	*** (6 Digit Password)
	0	Exit Programming Mode	Exits programming mode	----	0 #
	1	Change the System Password	Changes the password used to access the system	000000	1 # 1 # (New 6 Digit Password) #
	1	Verify the System Password	Verifies the current system password	----	1 # 2 #
Entry and Card Codes	50	Create an Entry Code	Creates an entry code	4 Digits	50 # (Entry Code) #
	7	Set the Entry Code Length	Sets the length of the entry code	4 Digits	7 # (3 - 9) #
	57	Delete an Entry Code	Deletes a single entry code from the system	----	57 # (Entry Code) #
	202	Delete ALL the Entry Codes	Deletes ALL the entry codes from the system	----	202 # 101010 #
	203	Delete ALL the Card Codes	Deletes ALL the card codes from the system	----	203 # 101010 #
Directory Codes	6	Set the Directory Code Length	Sets the length of the directory code	3 Digits	6 # (1 - 4) #
	40	Create a Basic Directory Code	Adds a basic directory code	----	40 # (Directory Code) # (Phone Number) # (Phone Extension) #
	48	Delete a Basic Directory Code	Removes a single directory code from the system	----	48 # (Directory Code) #
	201	Delete ALL Directory Codes	Deletes ALL the directory codes from the system	----	201 # 101010 #
Call Waiting, Schedules*, and Call Forwarding	9	Enable/Disable Call Waiting	Enables and disables the call waiting feature	Enabled	9 # (0 = Disable; 1 = Enabled) #
	10	Enable/Disable Do Not Disturb	Enables and disables do not disturb schedule	Disabled	10 # (Directory Code) # (0 = Disabled; 1 = Enabled) #
	46	Enable/Disable Call Forwarding	Enables and disables the call forwarding feature	Disabled	46 # (Directory Code Affected) # (0 = Disabled; 1 = Enabled) # (Schedule Number, 0-63) # (New Call Forwarding Phone Number) # (Call Forwarding Phone Extension) #
	11	Enable/Disable Unlock Schedules	Enables and disables the unlock schedules	Enabled	11 # (0 = Disable; 1 = Enable) #
System Preferences	15	Set the Visitor Double Ring	Sets single or double ring response	1 = Double Ring	15 # (0 = Single Ring; 1 = Double Ring) #
	14	Set the Maximum Visitor Call Ring Count	Sets the number of rings the system will allow before disconnecting the call to the residence	5 Rings	14 # (1 - 9) #
	5	Set the Talk Time	Sets the visitor talk time	60 Seconds	5 # (15 - 250 Seconds) #
	4	Enable/Disable Daylight Savings Time	Enables and disables daylight savings time	Enabled	4 # (0 = Disabled; 1 = Enabled) #
	3	Set the Date and Time	Sets the system's internal clock and calendar	----	3 # YYMMDD # (Day of the Week 1 - 7; 1 = Sunday) # HHMM #
	17	Set the Maximum Number of Keypad Errors	Sets the maximum number of invalid entry codes that can be entered before the system locks out the keypad for defines period of time	3 Errors	17 # (Maximum Errors, 0 - 5) #
	19	Set the Microphone Volume	Adjusts the system's microphone volume	5	19 # (0 = Mute; 1 - 10. 1 is Low and 10 is High) #
	18	Set the Call Volume, Voice Response Volume, and Beep Response Volume	Adjusts the volume level of the call, voice response, and beep response	5, 2, 2	18 # (0 = Mute; 1-10. 1 is Low and 10 is High) # (0 = Mute; 1 = Low, 2 = Medium, and 3 = High) # (0 = Mute; 1-10. 1 is Low and 10 is High) #
	16	Set the Rings Before Answer	Sets the number of rings before the system answers an incoming call	5 Rings	16 # (0 - 15) #
	21	Enable/Disable Direct Commands	Enables and disables direct commands from a residence telephone	Enabled	21 # (0 = Disable; 1 = Enable) #
	28	Restore Factory Settings	Restores ALL factory defaults	----	28 # 101010 #
29	Reset the System	Resets the system to factory defaults	----	29 # 101010 #	
Special Use Commands	59	Assign Special Use Entry Code	Assign, enable and disable, and execute special commands from the system's keypad using an entry code. Press and hold the last digit of the enabled entry code, you will hear a "command" response, you will be able to execute the following commands: 0 = Release ALL doors and return to previous schedule; 1 = Toggle open/close door 1; 2 = Toggle open/close door 2; 3 = Toggle open/close door 3; 4 = Toggle open/close door 4; 5 = Enable/disable resident call forwarding; 6 = Enable/disable resident do not disturb; 7 = Get door status.	----	59 # (Entry Code) # (0 = Disable; 1 = Enable) #

*NOTE: Schedules can only be configured in the Versa XS 4.0 Software.